# TRANSITION BEHAVIOR SCALE SECOND EDITION (TBS-2)

## Stephen B. McCarney, Ed.D. & Paul D. Anderson, Ph.D.

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The *Transition Behavior Scale-Second Edition* (**TBS-2**) is a standardized, educationally relevant measure of predicted success in employment and independent living. Areas of concern identified by the **TBS-2** can be incorporated in the development of the individualized transition plan.

The TBS-2 measures behavioral characteristics in the areas of

- Work Related.
- Interpersonal Relations, and
- Social/Community Expectations.

During the initial development, the **TBS-2** item pool received meticulous review by educational diagnosticians, guidance counselors, educational personnel, and employers which resulted in the 62 items included on the scale. The **TBS-2** is available in two versions: School Version, a reporting form for educators, and Self-Report Version, a reporting form for students 12-18 years of age.

The *Transition Behavior Scale-Second Edition School Version* (**TBS-2 SV**) was standardized on 2,624 students. Demographic characteristics of the standardization population closely approximated national percentages for gender, ethnicity, residence, geographic area, and parental occupation.

Internal consistency of the **TBS-2 SV**, utilizing the coefficient alpha (Cronbach, 1951), was .99 for the total scale. Test-retest reliability yielded correlation coefficients exceeding .84 for each of the three subscales. Inter-rater reliability was .90 for the total scale. Content validity was established through the initial development process. The **TBS-2 SV** was compared to the *Adaptive Behavior Evaluation Scale-Revised* (McCarney, 1995), the *Adaptive Behavior Inventory* (Leigh, 1986), and the *AAMR Adaptive Behavior Scale-School Second Edition* (Lambert, Nihira, & Leland, 1993) as measures of criterion-related validity. All correlations were significant at the p < .001 level.

Both versions of the **TBS-2** use frequency-referenced quantifiers. Each item on the **School Version** is rated on a six-point scale of (0) Is Not Developmentally Appropriate For the Student's Age Group, (1) Does Not Demonstrate the Behavior or Skill, (2) Developing the Behavior or Skill, (3) Demonstrates the Behavior or Skill Inconsistently, (4) Demonstrates the Behavior or Skill Most of the Time, and (5) Demonstrates the Behavior or Skill at All times (Consistently). Following administration, six types of scores are obtained: frequency rating for each item (reflecting the frequency and severity of the behavior), subscale raw score (the sum of the frequency ratings), subscale standard score (a consistent basis for comparing students), subscale percentile (a global index of behaviors in the subscale), total scale quotient (a global index of behavioral characteristics within the total scale). The **TBS-2** takes approximately 15 to 20 minutes to complete and can be completed by anyone familiar with the student: the classroom teacher, clinical personnel, other school personnel, or the parent/guardian.

The **TBS-2** complete kit consists of the *Transition Behavior Scale-Second Edition School* and *Self-Report Version Rating Forms, Transition Behavior Scale-Second Edition School Version Technical Manual, Transition Behavior Scale-Second Edition Self-Report Version Technical Manual, and the <i>Transition Behavior Scale IEP and Intervention Manual*. The *Transition Behavior Scale IEP and Intervention Manual* includes goals, objectives, and intervention strategies for the behaviors on the scale. By carefully following assessment results with intervention, the likelihood of student success in employment and independent living is maximized.

Research has proven that behavior exhibited in school/educational situations is the most reliable source of information in predicting performance in employment and societal transition. The Transition Behavior Scale-Second Edition was carefully designed and tested to prove its validity and reliability and is an extremely efficient and effective resource for screening students involved in transition.



H A W T H O R N E

Phone: (800) 542-1673 FAX: (800) 442-9509

#### SCHOOL VERSION RATING FORM

Stephen B. McCarney

## COVER SHEET

#### RATING GUIDELINES

- The student should be rated by educational personnel with primary observational opportunities who work directly with the student in instructional situations.
- The TBS-2 does not require a performance demonstration for each item on the scale. The rater should rely on his/her observations of the student's ability to perform the behaviors on the scale as those behaviors occur naturally in the educational environment.
- Should an educator rating a student have no knowledge of the student's ability to perform a particular item on the scale, it is recommended that another educator be consulted to provide information for that item. No boxes can be left blank.
- The rater should rate the behavior as the behavior or skill occurs naturally in the school environment.
- The rater should rate the student using the quantifiers (0-5) provided. Do not leave any items blank.
- It is not necessary for the rater to complete the rating in one day. Several days may elapse before the rater is able to complete the scale.
- It is recommended that the rater read each quantifier with the item before rating the item. Using item 1 as an example, the rater would first read, "Is not developmentally appropriate to attempt new assignments," then "Does not attempt new assignments," "Developing attempting new assignments," "Demonstrates attempting new assignments inconsistently," "Demonstrates attempting new assignments most of the time," and finally "Demonstrates attempting new assignments at all times (consistently)."

If the behavior or skill is developmentally beyond what is expected of the student's age group, the rating should be

IS NOT DEVELOPMENTALLY APPROPRIATE FOR THE STUDENT'S AGE GROUP.

If the student does not possess the behavior or skill, or does not demonstrate the behavior or skill, the rating should be

1

DOES NOT DEMONSTRATE THE BEHAVIOR OR SKILL.

If the student is beginning to develop or demonstrate the behavior or skill but has not yet mastered it, the rating should be 2

DEVELOPING THE BEHAVIOR OR SKILL.

If the student has developed the behavior or skill but does not demonstrate it on a regular basis, the rating should be

3

DEMONSTRATES THE BEHAVIOR OR SKILL INCONSISTENTLY.

If the student has the ability to demonstrate the behavior or skill and performs it successfully except in a few instances, the rating should be

DEMONSTRATES THE BEHAVIOR OR SKILL MOST OF THE TIME.

If the student consistently demonstrates the behavior or skill successfully in all situations, the rating should be

DEMONSTRATES THE BEHAVIOR OR SKILL AT ALL TIMES (CONSISTENTLY).

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**TO RATER:** Rate the student using the quantifiers (0-5) provided. Every item must be rated. **Do not leave any boxes blank.** 

IS NOT DEVELOPMENTALLY APPROPRIATE FOR THE STUDENT'S AGE GROUP	DOES NOT DEMONSTRATE THE BEHAVIOR OR SKILL	DEVELOPING THE BEHAVIOR OR SKILL 2	DEMONSTRATES THE BEHAVIOR OR SKILL INCONSISTENTLY	DEMONSTRATES THE BEHAVIOR OR SKILL MOST OF THE TIME	DEMONSTRATES THE BEHAVIOR OR SKILL AT ALL TIMES (CONSISTENTLY)  5
	WORK RELATED		5 17. Is organi waste m	ized (e.g., uses time aterials, has good w	e wisely, does not vork habits, etc.)
	new assignments ignments after recei	vina directions.	4 18. Is depen to work,		me, prepared, ready

- 3. Completes assignments within a specified time period tions (e.g., take remaining inal remaini
- 4. Completes assignments with at least minimal accuracy supervision.
- 5. Completes the required number of assignments in a given period of time

instructions, etc.

- 6. Is able to be productive in a group situation (e.g., works at a table with several peers, works at a desk with peers nearby, etc.)
- 7. Uses time outside of class appropriately (e.g., performs homework assignments, studies, etc.)
- Responds appropriately to redirection in aca demic situations (e.g., corrects errors on an assignment)
- 9. Makes appropriate use of free time (e.g., studies, socializes with peers, etc.)
- 10. Follows written directions (e.g., from teachers, principals, etc.)
- 5 11. Has necessary materials for specified activities
- 4 12. Remains on-task for the required length of time
- 3 13. Changes from one activity to another without difficulty (e.g., can stop one activity and begin another, puts materials away and gets ready for another activity, etc.)
- 5 14. Demonstrates short-term memory skills (e.g., follows two- and three-step directions)
- 15. Follows directions without requiring repetition, explanations, etc.
- 16. Makes responsible decisions on his/her own (e.g., uses common sense, logic, etc.)

- 4 19. Demonstrates initiative in the absence of directions (e.g., takes appropriate action rather than remaining inactive, uses good judgment, etc.)
- **5** 20. Is independent (e.g., can work on own without supervision, with limited encouragement, etc.)
- **5** 21. Demonstrates problem-solving skills (e.g., is resourceful, finds alternative ways to deal with situations, etc.)
- **4** 22. Is attentive
- 23. Is persistent in seeking success (e.g., will stay with a task or activity until successful)
- 24. Takes responsibility for his/her own actions (e.g., learns from mistakes, recognizes consequences of inappropriate behavior and responds appropriately, etc.)
- 25. Is willing to assume extra responsibilities, tasks, etc.
- 110 Raw Score

#### INTERPERSONAL RELATIONS

- 26. Responds appropriately to typical physical exchanges with peers (being bumped, touched, brushed against, etc.)
- 27. Responds appropriately to friendly teasing (e.g., joking, name calling, sarcastic remarks, etc.)
- **5** 28. Cares for personal appearance (e.g., grooming, clothing, etc.)
- 29. Demonstrates the ability to resolve conflict situations (e.g., discusses, reasons, compromises, etc.)
- 30. Participates in extracurricular activities (e.g., sports, clubs, etc.)
- 31. Interacts appropriately in work activities (e.g., gets involved in discussions, projects, etc.)

DEVELO APPROF THE S	S NOT PMENTALLY PRIATE FOR TUDENT'S GROUP	DOES NOT DEMONSTRATE THE BEHAVIOR OR SKILL	DEVELOPING THE BEHAVIOR OR SKILL	THE BEH	STRATES AVIOR OR CILL ISTENTLY	DEMONSTRATES THE BEHAVIOR OR SKILL MOST OF THE TIME	DEMONSTRATES THE BEHAVIOR OR SKILL AT ALL TIMES (CONSISTENTLY)
<b>5</b> 32.		unication skills to n nal relationships wit		<b>5</b> 46.		ates appropriate boup setting	ehavior in an aca-
<b>5</b> 33.		tes appropriate hyg n clothing, washes h odor, etc.)		<b>5</b> 47.		appropriately in the g., instructor is deta	-
<b>5</b> 34.	Can be relie	ed upon to work coo shares materials, h		48.	situations	appropriately to re (e.g., when asked ove on to class, etc.	to be quiet, when
<b>5</b> 35.	Interacts a	ppropriately with a ituations (e.g., free		49.	Follows ve principals	erbal directions (e.g , etc.)	g., from teachers,
<b>4</b> 36.	etc.)	tes appropriate beh				an activity at the s	
<b>4</b> 37.	Uses comm	unication skills to nersonal relationship	-	<b>4</b> 52.	Waits app	propriately for assis	tance from a
<b>3</b> 38.	with individ	sily to new situation duals he/she does n w surroundings, etc	ot know, ad	4 53.	presence and the ste	rates a propriate be of a substitute auth eacher in the buildi bstitute teacher, et	nority figure (e.g., ng, substitute bus
<b>4</b> 39.	Demonstra tent patter tions, etc.)	tes stability (e.g., mns of acceptable bel	naintains consis	55 54. 55.	Accepts ch	ates the ability to f hange in an establi schedule)	
<b>4</b> 40.		tes loyalty to frequences, is dependentle, pairty, etc.)		<b>5</b> 56.	Demonstr		se of school-related equipment)
67	Raw Score			<i>5</i> 57.	Demonstr others' pr		are and handling of
		MMUNITY EXPEC		<b>5</b> 58.	situations		ions of different semblies, cafeteria,
<u>5</u> 41.	Is responsi property	ble for appropriate	care of personal	<b>5</b> 59.	classroom Is honest	(e.g., does not che	at or steal)
<i>5</i> 42.		ppropriately to env signs, etc.)	ironmental cues	<b>5</b> 60.	Uses supp	olies or operates eq y safely	uipment and
<b>4</b> 43.	-	assigned area for the least of	-		Does not p	possess or use drug	gs or alcohol at
		rules of the classro		<i>3</i> 62.	does not r	esort to verbal or p	control temper (e.g., physical aggression
<i>5</i> 45.	academic s	tes appropriate beh ettings (e.g., hallwa brarv, etc.)		99	when frus	etrated, angry, etc.)	1

cafeteria, library, etc.)

### SCHOOL VERSION RATING FORM

Stephen B. McCarney

## PROFILE SHEET

student: _	Amanda r	Andrews		Gender:	7
School: _	Midvale 7	4igh School			
Class: _	Midvale			Grade:	9
City:				State:	mo
Date of ration	ng:	<del>297</del> ar) (ı	<i>12</i> month)		
Date of birt	h: <i>19</i> (ye	83 ar) (ı	<i>10</i> month)		
Age at ratin	g:	<u> </u>	2 nonths)	(day	s)

SUMMARY OF SCORES								
Subscales	Raw Score	Standard Score (Appendix A)	Percentile (Appendix B)	Standard Score SEM (Appendix D)				
Work Related	110	11	51	.45				
Interpersonal Relations	67	11	49	.79				
Social/Community Expectations	99	10	40	1.77				

TOTAL SCORE							
Sum of Subscale SS	Quotient (Appendix C)	Percentile (Appendix C)	Quotient SEM (Appendix D)				
32	103	52	1.77				

		SUBSCALES	S				
Standard Scores	Work Related	Interpersonal Relations	Social/Community Expectations	Quotients	Quotient	Percentiles	Percentile Rank
20	•	•	•	150	•	<u>&gt;</u> 99	•
19	•	•	•	145	•	 95	
18	•	•	•	140	•	90	•
17	•	•	•	135	•	85	•
16	•	•	•	130	•	80	•
15	•	•	•	125	•	75	•
14	•	•	•	120	•	70	•
13	•	•	•	115	•	65	•
12	•	•	•	110	•	60	•
11	<b>x</b>	*	•	105	å	55	•
10	-		*	100	1	50	4
9	•	•	•	95	•	45	•
8	•	•	•	90	•	40	•
7	•	•	•	85	•	35	•
6	•	•	•	80	•	30	•
5	•	•	•	75	•	25	•
4	•	•	•	70	•	20	•
3	•	•	•	65	•	15	•
2	•	•	•	60	•	10	•
1	•	•	•	55	•	5	•
				50	•	<u>&lt;</u> 1	•
	Important: Befo	ore using this s	cale, read the secti	on titled Ratin	ng Guidelines	on page one.	

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#### SELF-REPORT VERSION RATING FORM

Stephen B. McCarney

## **COVER SHEET**

#### **RATING GUIDELINES**

- The rater should rate his/her behavior as the behavior/skill occurs naturally in the home and school environments.
- The rater should rate himself/herself using the quantifiers (0-4) provided. Do not leave any boxes blank.
- Adults in the school setting can assist the rater with reading items and understanding quantifiers. However, they should not try to influence a rater's ratings.
- It is not necessary for the rater to complete the rating in one day. Several days may elapse before the rating is completed.
- It is recommended that the rater read each quantifier with the item before rating the item. Using item 1 as an example, the rater would first read, "Do not attempt new assignments," then "Developing attempting new assignments," "Demonstrate attempting new assignments inconsistently," "Demonstrate attempting new assignments most of the time," and finally "Demonstrate attempting new assignments at all times (consistently)."
- If the rater does not possess the behavior or skill, or does not demonstrate the behavior or skill, the rating should be

0

DO NOT DEMONSTRATE THE BEHAVIOR OR SKILL.

 If the rater is beginning to develop or demonstrate the behavior or skill but has not yet mastered it, the rating should be

1

DEVELOPING THE BEHAVIOR OR SKILL.

 If the rater has developed the behavior or skill but does not demonstrate it on a regular basis, the rating should be

2

DEMONSTRATE THE BEHAVIOR OR SKILL INCONSISTENTLY.

 If the rater has the ability to demonstrate the behavior or skill and performs it successfully except in a few instances, the rating should be

3

DEMONSTRATE THE BEHAVIOR OR SKILL MOST OF THE TIME.

 If the rater consistently demonstrates the behavior or skill successfully in all situations, the rating should be

4

DEMONSTRATE THE BEHAVIOR OR SKILL AT ALL TIMES (CONSISTENTLY).

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**TO RATER:** Rate yourself using the quantifiers (0-4) provided. Every item must be rated. Do not leave any boxes blank.

DO NOT DEMONSTRATE THE BEHAVIOR OR SKILL	DEVELOPING THE BEHAVIOR OR SKILL	DEMONS THE BEHA' SKII INCONSIS	VIOR OR LL	DEMONSTRATE THE BEHAVIOR OR SKILL MOST OF THE TIME	DEMONSTRATE THE BEHAVIOR OR SKILL AT ALL TIMES (CONSISTENTLY)
0	1	2		3	4
	WORK RELATED				
2 1. I attempt n	ew assignments		<i>3</i> 18.	I am dependable (e.g., in prepared, ready to work	
2 2. I begin assi tions, instru	gnments after receiving dire	ec-	<b>3</b> 19.	I demonstrate initiative in tions (e.g., take appropria	n the absence of direc-
2 3. I complete time period	assignments within a specif	ied	<b>2</b> 20.	remaining inactive, use g  I am independent (e.g.,	ood judgment, etc.)
3 4. I complete	assignments with an accept	able	20.	without supervision, wit ment, etc.)	
	uracy the required number of assi given period of time	gn-	<b>3</b> 21.	I demonstrate problem- resourceful, find alterna situations, etc.)	
	be productive in a group si		<i>3</i> 22.	I am attentive	
	vork at a table with several esk with peers nearby, etc.)		<u>3</u> 23.	I am persistent in seekir stay with a task or activ	
perform ho	outside of class appropriatel mework assignments, study	, etc.)	3 24.	I take responsibility for learn from mistakes, rec of inappropriate behavior	ognize consequences
	ppropriately to redirection i ituations (e.g., correct error )		2 25.	priately, etc.) I am willing to assume e tasks, etc.	extra responsibilities,
9. I make app	ropriate use of free time	661	64	Raw Score	
3 10. I follow wri	itten directions (e.g., from tals, etc.)	each-		INTERPERSONAL R	ELATIONS
3 11. I have the ractivities	necessary materials for spec	ified	<i>3</i> 26.	I respond appropriately exchanges with peers (bbrushed against, etc.)	3 3
2 12. I remain on time	-task for the required length	h of	<b>3</b> 27.	I respond appropriately t jokes, sarcastic remarks,	
	om one activity to another was.g., can stop one activity an		<b>4</b> 28.	I care for my personal a ing, clothing, etc.)	ppearance (e.g., groom-
	t materials away and get re		<i>3</i> 29.	I demonstrate the ability tions (e.g., discuss, reason	
1 - 1	ate short-term memory skill and three-step directions)	s (e.g.,	1 30.	I participate in extracur sports, clubs, etc.)	ricular activities (e.g.,
2 15. I follow dire	ections without requiring re nations, etc.	peti-	7 31.	I interact appropriately in get involved in discussion	
3 16. I make resp	ponsible decisions on my ow n sense, logic, etc.)	n (e.g.,	<b>3</b> 32.	I use communication ski interpersonal relationsh	-
2 17. I am organi	ized (e.g., use time wisely, derials, have good work habit		<b>4</b> 33.	I demonstrate appropria hands and face, free of k clothing when appropria	oody odor, change

DEM THE	DO NOT MONSTRATE BEHAVIOR DR SKILL	DEVELOPING THE BEHAVIOR OR SKILL	DEMONS THE BEHAV SKIL INCONSIS	IOR OR L	DEMONSTRATE THE BEHAVIOR OR SKILL MOST OF THE TIME	DEMONSTRATE THE BEHAVIOR OR SKILL AT ALL TIMES (CONSISTENTLY)
	0	1	2		3	4
<i>3</i> 10.	I can be relied up	oon to work cooperativ	velv	<b>3</b> 23.	I behave appropriately	in the absence of su-
<u> </u>	with peers (e.g., etc.)	share materials, help	a friend,		pervision (e.g., instruct	or is detained)
<b>4</b> 11.		riately with a peer(s) ons (e.g., free time, ca		4 24.	I respond appropriately situations (e.g., when a told to move on to class	sked to be quiet, when
<b>3</b> 12.	•	ppropriate behavior in	com-	<b>4</b> 25.	I follow verbal direction principals, etc.)	ns (e.g., from teachers,
<i>3</i> 13.	•	, ition skills to maintain	nosi-	<i>3</i> 26.	I come to an activity at	the specified time
[3] 10.		Il relationships with au		<i>3</i> 27.	I am in attendance unle reason to be absent	ess there is a legitimate
2 14.	with individuals	new situations (e.g., v		<b>3</b> 28.	I wait appropriately for supervisor	assistance from a
	surroundings, etc	•		<i>3</i> 29.	I demonstrate appropri presence of a substitute	
<u>3</u> 15.		ability (e.g., maintain of acceptable behavior			another teacher in the driver, substitute teach	building, substitute bus
<i>3</i> 16.	I demonstrate lo	yalty to friends and or	ganized C	30.	I den on ti ale the abili	ty to follow a routine
	groups (e.g., am responsibility, et	dependable, participa c.)	te tak	2 31	accept change in an e change in schedule)	stablished routine (e.g.,
<u>43</u>	Raw Score		out!	<b>3</b> 32.	I demonstrate appropri related materials (e.g.,	ate use of school- supplies and equipment)
		NITY EXPECTATION		<b>4</b> 33.	I demonstrate appropri of others' property	ate care and handling
	my personal prop	-		<b>3</b> 34.	I adjust my behavior to different situations (e.g	
<i>3</i> 18.	I respond approp (e.g., bells, signs	oriately to environmen , etc.)	tal cues		etc.)	
<i>3</i> 19.	I stay in an assig	ned area for the speci	fied	=	I am honest (e.g., do no	
	time period (e.g. grounds, etc.)	, classroom, building, s	school	[ <i>3</i> ] 36.	I use supplies or operate chinery safely	te equipment and ma-
<b>3</b> 20.	I follow the rules	of the classroom		<i>4</i> 37.	I do not possess or use school	drugs or alcohol at
<u>3</u> 21.		ppropriate behavior in s (e.g., hallways, restr , etc.)		3 38.	I demonstrate the abili (e.g., do not resort to v gression when frustrate	erbal or physical ag-
<i>3</i> 22.	I demonstrate ap demic group sett	propriate behavior in ing	an aca-	70	Raw Score	

### SELF-REPORT VERSION RATING FORM

Stephen B. McCarney

## PROFILE SHEET

#### **SUMMARY OF SCORES**

Name: Amana	da Andrews	Ger	nder: <u>7</u>	Subscales	Raw Score	Standard Score	%ile	Standard Score SEM
School: Midva	le High School	Gr	ade: <u>9</u>	D)		(Appendix A)	(Appendix B)	(Appendix
City: Midva	le	St	tate: <u>MO</u>	Work Related	64	4	5th	.80
Date of rating:				Interpersonal Relations	<u>43</u>	6	<u> 10th</u>	1.01
Date of birth:	1982	8	15	Social/Community	70	8	21st	.84
Age at rating:	(year) 	(month) 	(day)	Expectations Total Score	• • • • • •			
-	(years)	(months)	(days)	Sum of Subscale S		otient	%ile (Appendix C)	Quotient SEM (Appendix)
				18		80	G+L	268

0		Subscale					
Standard			Social/Community				Percentile
Scores	Work Related	Relations	Expectations	Quotients	Quotient	Percentiles	Rank
20	•	•	•	150	•	≥ 99	•
19	•	•	•	145	•	95	•
18	•	•	•	140	•	90	•
17	•	•	•	135	•	85	•
16	•	•	•	130	•	80	•
15	•	•	•	125	•	75	•
14	•	•	•	120	•	70	•
13	•	•	•	115	•	65	•
12	•	•	•	110	•	60	•
11	•	•	•	105	•	55	•
10	-	-	-	100	-	50	
9	•	•	•	95	•	45	•
8	•	•	*	90	•	40	•
7	•	•	•	85	•	35	•
6	•	*	•	80	*	30	•
5	•	•	•	75	•	25	•
4	*	•	•	70	•	20	•
3	•	•	•	65	•	15	•
2	•	•	•	60	•	10	*
1	•	•	•	55	•	5	•
				50	•	≤1	•

Important: Before using this scale, read the section titled Rating Guidelines on page one.

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## III. Goals, Objectives, and Interventions

## 1 Attempts new assignments

#### Goal:

1. The student will attempt new assignments.

#### **Objectives:**

- 1. The student will attempt new assignments/activities with physical assistance on \_\_\_\_\_ out of \_\_\_\_ trials.
- 2. The student will attempt new assignments/activities with verbal prompts on \_\_\_\_\_ out of \_\_\_\_\_
- 3. The student will attempt new assignments/activities with peer assistance on \_\_\_\_\_ out of \_\_\_\_\_
- 4. The student will independently attempt new assignments/activities on \_\_\_\_\_ out of \_\_\_\_ trials.
- 5. The student will attempt new assignments/activities within \_\_\_\_\_ (indicate a given time period).

#### **Interventions:**

- **1.** Present the task in the most interesting, attractive manner possible.
- **2.** Maintain mobility to provide assistance for the student.
- 3. Structure time units so the student kind is exactly how long he/she has to work and when the work must be finished.
- **4.** Provide the student with none than enough time to finish an activity. As the student demonstrates success, decrease the amount of time given to finish an activity.
- **5.** Give directions in a variety of ways to increase the probability of understanding (e.g., if the student fails to understand verbal directions, present them in written form).
- **6.** Have the student repeat the directions verbally to the teacher.
- **7.** Give a signal (e.g., clapping hands, turning lights off and on, etc.) before giving verbal directions.
- **8.** Provide the student with a predetermined signal when he/she is not beginning a task (e.g., verbal cue, hand signal, etc.).
- **9.** Tell the student that directions will only be given once.

- **10.** Rewrite directions at a lower reading level
- 11. Peliver simple, verbal directions.
- 12. Help the student with the first few items on a task. Gradually reduce the amount of ashen listance over time.
  - **13.** Follow a less desirable task with a highly desirable task; make the completion of the first task necessary to perform the second.
  - **14.** Provide the student with shorter tasks given more frequently.
  - **15.** Provide the student with a schedule of daily events so he/she knows exactly what and how much there is to do in a day.
  - **16.** Prevent the student from becoming overstimulated by an activity (e.g., frustrated, angry, etc.).
  - 17. Specify exactly what is to be done for the completion of a task (e.g., make definite starting and stopping points, identify a minimum requirement, etc.)
  - **18.** Require the student to begin each assignment within a specified period of time (e.g., three minutes, five minutes, etc.).