BEHAVIOR INTERVENTION MANUAL

Goals, Objectives, and Intervention Strategies

Edited by Samm N. House

Copyright © 2002 by Hawthorne Educational Services, Inc.

All rights reserved.

No part of this publication may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without permission in writing from the publisher.

> Printed in the United States of America. 3/02



H A W T H O R N E

Educational Services, Inc. 800 Gray Oak Drive Columbia, MO 65201 Telephone: (573) 874-1710 FAX: (800) 442-9509 www.hes-inc.com www.hawthorne-ed.com

Table of Contents

I.	Behavior Intervention Manual
II.	Goals, Objectives, and Interventions
A. A	cademic Performance/Functional Academics
Behavio	r
Number	
1.	Has difficulty asking for assistance or clarification, when necessary, after receiving
	directions and/or attempting work independently 11
2.	Fails to perform tasks or assignments independently 14
3.	Does not demonstrate the ability to follow a routine
4.	Does not demonstrate appropriate behavior in an academic group setting
5.	Is reluctant to attempt new assignments or tasks
6.	Begins an assignment or activity before receiving or reading complete directions or
	instructions or fails to follow directions or instructions
7.	Blurts out answers without being called on
8.	Cheats
9.	Does not complete assignments or tasks during the time provided
10.	Does not complete assignments with at least minimal accuracy
11.	Rushes through activities or assignments with little or no regard to accuracy,
	quality, or neatness
12.	Does not complete assignments within a specified time period
13.	Demonstrates difficulty or reluctance in beginning tasks
14.	Does not follow directions, written or verbal, related to academic tasks
15.	Does not remain on-task for the required length of time
16.	Fails to complete homework assignments and return them to school
17.	Refuses or fails to complete class assignments or homework
18.	Does not wait appropriately for assistance from an instructor
19.	Performs classroom tests, quizzes, or tasks at a failing level
20.	Performs daily academic tasks or homework at a failing level
21.	Does not make the most appropriate decisions or choices based on information
	available and a consideration of probable outcomes
22.	Fails to make a decision or come to a conclusion regarding choices, opportunities,
	courses of action, etc
23.	Forgets
24.	Has difficulty concentrating
25.	Is overly critical of self in school-related performance, abilities, personal
	appearance, etc
26.	Does not make realistic decisions regarding the spending of money
27.	Does not respond appropriately to redirection in academic situations
28.	Responds too quickly and impulsively to questions about academic material

B. Emotional or Physical Well-Being

Number	
29.	Physically runs away from personal or school experiences
30.	Does not participate in social situations for fear that he/she would say or do
	the wrong thing
31.	Is not independent
32.	Does not change from one activity to another without difficulty
33.	Seems to be upset by or afraid of new situations or changes in routine
34.	Fails to concentrate, eat, or sleep because of personal or school experiences
35.	Indicates concern regarding problems or situations in the home or fails to deal with
	classroom requirements because of out-of-school situations
36.	Reacts physically in response to excitement, disappointment, surprise,
	happiness, fear, etc
37.	Demonstrates involuntary physical reactions in response to personal or
	school experiences
38.	Does not interact with others because of fear of not being liked, accepted, etc
39.	Demonstrates fear of becoming embarrassed in front of others
40.	Blames other persons or materials to avoid taking responsibility for his/her mistakes
	or failures
41.	Appears to be generally bored with or disinterested in daily activities
42.	Avoids or has difficulty discussing personal problems
43.	Becomes pale, may vomit, or pass out when anxious or frightened
44.	Blames self for situations beyond his/her control
45.	Complains of physical discomfort
46.	Creates imaginary or fantasy situations in an attempt to escape from or avoid reality 154
47.	Cries in response to personal or school situations
48.	Deliberately hurts self or damages own property or clothing
49.	Demonstrates an increase in appetite
50.	Indicates that he/she is not happy through physical expression
51.	Demonstrates facial expression of sadness or displeasure
52.	Seems unable or unwilling to communicate feelings or emotions to others
53.	Does not demonstrate emotions
54.	Demonstrates phobic reactions
55.	Demonstrates self-destructive behavior
56.	Does not demonstrate stability
57.	Exhibits sudden or extreme mood changes
58.	Does not develop close relationships with other males and/or females because
50	of fear of rejection, disapproval, ridicule, etc
59.	Does not participate or demonstrate an interest in classroom activities or special
(0	events that are interesting to other students
60.	Indicates that he/she no longer cares about special events, social activities, or fun
61.	things in which he/she was formerly involved, etc
01.	

62.	Expresses concerns or worries about school, home, or personal situations through
	words or pictures
63.	Exhibits excessive fatigue
64.	Exhibits loss of appetite
65.	Is pessimistic
66.	Exhibits physical problems related to eating
67.	Exhibits unwarranted self-blame or self-criticism
68.	Expresses thoughts of death
69.	Frowns, scowls, looks unhappy during typical classroom situations
70.	Has attempted suicide
71.	Has experienced weight gain
72.	Has experienced weight loss
73.	Threatens to hurt self or commit suicide
74.	Indicates that he/she is not happy through verbal expression
75.	Indicates that no one likes him/her, no one cares about him/her, etc
76.	Is tired, listless, apathetic, unmotivated, not interested in school
77.	Makes comments that others are disappointed in him/her
78.	Makes statements, written or verbal, that he/she feels worthless or helpless
79.	Says he/she would be better off dead
80.	Verbalizes fears or concerns about school, home, or personal situations

C. Group Behavior

Behavior

Number

81.	Does not assist others
82.	Requires excessive assistance from others
83.	Interrupts the teacher or other students
84.	Has difficulty working effectively in a group situation
85.	Does not demonstrate appropriate behavior in competitive activities
86.	Does not demonstrate appropriate behavior in group games
87.	Demonstrates inappropriate behavior when moving with a group
88.	Does not wait his/her turn in activities or games
89.	Does not allow others to take their turn or participate in activities or games, etc
90.	Refuses to share possessions or materials or allow others to participate
91.	Fails to participate verbally or physically in group situations
92.	Does not interact appropriately in a group situation

D. Hyperactive-Impulsive

Number	
93.	Becomes overexcited
94.	Does not respond appropriately to environmental cues
95.	Acts impulsively without apparent self-control
96.	Reacts immediately to situations without thinking, is impatient, fails to wait for a turn
	or for assistance from a teacher, etc

97.	Appears restless
98.	Changes from one activity to another without finishing the first, without putting things
	away, before it is time to move on, etc
99.	Moves about while seated
100.	Engages in nervous habits
101.	Exhibits off-task behaviors
102.	Does not function appropriately in the presence of verbal and physical stimuli in the class
	room
103.	Handles objects excessively
104.	Has a short attention span unless the topic or task is interesting to him/her
105.	Has accidents which are a result of impulsive or careless behavior
106.	Is distracted by other activities in the classroom, other students, the teacher, etc
107.	Is impulsive
108.	Moves about unnecessarily

E. Inappropriate Behavior

Behavior

Number

109.	Does not demonstrate appropriate behavior in the presence of a substitute
110.	authority figure
110. 111.	Becomes physically aggressive with teachers
111.	Verbally or physically threatens other students or teachers
112. 113.	Does not demonstrate appropriate behavior in nonacademic settings
11 <i>3</i> . 114.	Fights with other students
114.	Continues to engage in a behavior when it is no longer appropriate
115.	Does not behave appropriately in the absence of supervision
117.	Does not behave appropriately in the absence of supervision
117.	Does not accept changes in an established routine
119.	Demonstrates behaviors not related to immediate situations
120.	Talks beyond what is expected or at inappropriate times
121.	Climbs on things
122.	Lies, denies, exaggerates, distorts the truth
123.	Is unpredictable in behavior
124.	Ignores consequences of his/her behavior
125.	Does not demonstrate appropriate behavior
126.	Needs immediate rewards, reinforcement, or gratification to demonstrate
	appropriate behavior
127.	Does not demonstrate the ability to control temper
128.	Throws temper tantrums
129.	Fails to comply with teachers or other school personnel
130.	Is preoccupied (as demonstrated with words or pictures) with drugs or alcohol or
	possesses or uses drugs or alcohol at school
131.	Engages in inappropriate behaviors related to bodily functions
132.	Engages in inappropriate behaviors while seated

133.	Makes sexually related comments or engages in inappropriate behavior with sexual
	overtones
134.	Engages in physically daring activities
135.	Engages in self-stimulating behavior
136.	Has forced a sexual encounter with another student or teacher
137.	Has run away from home overnight
138.	Is easily angered, annoyed, or upset
139.	Makes derogatory or critical remarks about self or other people
140.	Makes inappropriate noises
141.	Makes excessive noise
142.	Makes inappropriate comments or unnecessary noises in the classroom
143.	Moves slowly
144.	Performs obsessive or compulsive behaviors
145.	Perseverates - does the same thing over and over
146.	Purposely hurts or injures animals
147.	Seeks excessive physical attention from others

F. Interpersonal Relationships

Behavior

Number

148.	Does not provide relevant verbal responses to conversations, questions, etc
149.	Avoids any social situation that requires increased interpersonal exchanges
150.	Has difficulty expressing opinions, feelings, and/or emotions
151.	Does not engage in leisure/recreational activities with others
152.	Does not respond appropriately to environmental social cues
153.	Responds inappropriately to praise or recognition from other students or teachers
154.	Makes derogatory comments or inappropriate gestures to other students or teachers
155.	Makes inappropriate comments to teachers
156.	Does not use verbal skills to maintain positive relationships with others
157.	Does not carry on conversations with peers and adults
158.	Does not use communication skills to initiate positive interpersonal relationships
	with others
159.	Does not use communication skills to maintain positive interpersonal relationships
	with authority figures
160.	Responds inappropriately to constructive criticism or comments from others
161.	Agitates and provokes peers to a level of verbal or physical assault
162.	Demonstrates inappropriate physical or verbal responses to other students' or teachers'
	attempts to interact
163.	Physically hurts other students or teachers
164.	Does not make and keep friends
165.	Bothers others who are trying to work, listen, etc
166.	Does not demonstrate loyalty to friends and organized groups
167.	Does not demonstrate the ability to resolve conflict situations
168.	Responds inappropriately to others' attempts to be friendly, complimentary,
	sympathetic, etc
169.	"Gets back" at others when he/she feels that someone has wronged him/her
170.	Is not accepted by other students

171.	Makes inappropriate comments to other students
172.	Makes unnecessary physical contact with others
173.	Does not respond appropriately to friendly teasing
174.	Does not respond appropriately to the feelings of others
175.	Responds inappropriately to typical physical exchanges with peers
176.	Tries to interact with other students but is not accepted by them due to
	his/her behavior
G. Lister	ning
Behavio	
Behavior Number	
	Does not attend successfully unless close to the source of sound
Number	Does not attend successfully unless close to the source of sound
Number 177. 178.	Does not attend successfully unless close to the source of sound
Number 177. 178. 179.	Does not attend successfully unless close to the source of sound
Number 177. 178. 179. 180.	Does not attend successfully unless close to the source of sound .512 Does not direct attention or fails to maintain attention to important sounds in the .516 Needs verbal questions and directions frequently repeated .519 Does not listen to or follow verbal directions .524
Number 177. 178. 179. 180. 181.	Does not attend successfully unless close to the source of sound .512 Does not direct attention or fails to maintain attention to important sounds in the .516 Immediate environment .516 Needs verbal questions and directions frequently repeated .519 Does not listen to or follow verbal directions .524 Does not listen to what other students are saying .529
Number 177. 178. 179. 180.	Does not attend successfully unless close to the source of sound .512 Does not direct attention or fails to maintain attention to important sounds in the .516 Needs verbal questions and directions frequently repeated .519 Does not listen to or follow verbal directions .524

H. Motivation

Behavior

Number

184.	Does not demonstrate initiative in the absence of directions	0
185.	Tries to avoid situations, assignments, responsibilities	3
186.	Is not willing to try new leisure time activities	6
187.	Indicates that he/she does not care or is not concerned about performance,	
	grades, report cards, graduating, consequences of behavior, etc	8
188.	Is not motivated by rewards	0
189.	Is not persistent in seeking success	1
190.	Is not willing to assume extra responsibilities, tasks, etc	4
191.	Sleeps during school time	7

I. Organization

Number

umber	
192.	Does not take appropriate care of personal property
193.	Demonstrates confusion
194.	Does not organize responsibilities
195.	Does not prepare for assigned activities or daily routines
196.	Fails to demonstrate organization
197.	Fails to follow necessary steps in tasks
198.	Fails to make appropriate use of study time
199.	Is disorganized to the point of not having necessary materials, losing materials,
	failing to find materials, etc
200.	Does not make appropriate use of free time
201.	Does not use time outside of class appropriately

J. Personal Hygiene

Behavior		
Number		
202.	Does not care for personal appearance	593
203.	Does not demonstrate appropriate grooming habits	596
204.	Does not demonstrate appropriate hygiene	598
205.	Does not demonstrate appropriate mealtime behavior	600
206.	Does not take care of toileting needs	602

K. Rules and Expectations

Behavior

Number

207.	Absent or tardy without legitimate reason (i.e., unexcused)
208.	Brings inappropriate or illegal materials to school
209.	Does not come to or is not ready for an activity at the specified time
210.	Does not conform to the requirements of various situations
211.	Deliberately sets fires
212.	Destroys school, teachers', or other students' property
213.	Does not demonstrate appropriate care and handling of others' property
214.	Does not demonstrate appropriate use of school-related materials
215.	Is not honest
216.	Is not truthful
217.	Does not consider the consequences of his/her behavior
218.	Does not follow classroom rules
219.	Does not follow the rules of games
220.	Does not follow rules
221.	Does not play or work quietly
222.	Does not stay in an assigned area for the specified time period
223.	Steals or forcibly takes things from other students, teachers, the
	school building, etc
224.	Steals by deceit
225.	Has been arrested for breaking and entering into a house, building, or car
226.	Leaves seat or assigned area without permission
227.	Has used a weapon during a fight
228.	Is not dependable
229.	Does not take care of personal property
230.	Stays out at night despite parental prohibitions
231.	Does not take responsibility for his/her own actions
232.	Uses obscene or profane language
233.	Does not use supplies or operate equipment and machinery safely
L. Socia	l Interactions

Number		
234.	Does not participate in extracurricular activities	.686
235.	Interrupts others.	.689

236.	Disturbs others
237.	Does not interact appropriately with one other person
238.	Intrudes on others
239.	Has little or no interaction with peers
240.	Does not display the appropriate social interaction with strangers, acquaintances,
	close friends, family, etc
241.	Has little or no interaction with teachers
242.	Does not adjust or has difficulty adjusting behavior to the expectations of different
	situations
243.	Does not adjust behavior to the expectations of community situations
244.	Does not adjust his/her behavior to the demands of the social situation
245.	Makes up excuses to avoid social situations or activities that are new or different for
	him/her
246.	Does not interact appropriately with a peer(s) in nonacademic situations
247.	Does not demonstrate the ability to determine the appropriate duration of interaction
	for the situation
248.	Does not engage in a variety of leisure and recreational interests
249.	Fails to demonstrate a sense of humor when appropriate
250.	Does not find necessary locations in the community
251.	Does not initiate activities appropriate for the situation
252.	Does not respond appropriately to redirection in social situations
III. Fo	orms
TTTO L	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,

I. Behavior Intervention Manual

The Behavior Intervention Manual (BIM) is a compilation of goals, objectives, and intervention strategies for 253 behaviors grouped by categories. It is designed to respond to the most typical behavior problems exhibited by students in educational settings. The interventions are appropriate for any student engaging in the selected behaviors. The student need not be identified as behaviorally disordered/emotionally disturbed or handicapped in anyway. The appropriateness of the interventions relates directly to the behavior problem and not to classification labels. The interventions selected reflect positive teacher behavior, contribute to a positive classroom atmosphere, and have been proven to contribute to student success in the educational environment. All interventions included have been found to be successful by administrators, teachers, aides, counselors, parents, and other persons intent on helping students.

The interventions contained in this manual represent solutions which are both preventive and reactive. Preventive interventions are environmental modifications used to reduce variables (e.g., noise, movement, another student, etc.) which may stimulate problem behavior. Reactive interventions "teach" the student more appropriate ways to deal with his/her behavior. These strategies include increased self-control, problem-solving skills, etc.

Some interventions in this manual apply to most students and should be implemented first to provide a more general approach to problem reduction. Other interventions are more specific and should be individually selected for a student based on the appropriateness of the intervention for that student and the situation.

Professional judgment should guide the choice of interventions for any particular student. The student's age, gender, grade level, local community standards, and handicap, if one exists, are all to be considered in selecting appropriate intervention strategies.

For any behavior problem exhibited by students, it will be of value to assess the extent to which institutional variables influence the behavior and possibly contribute to the problem. Limited supervision in play areas, hallways, and during extracurricular activities, as well as arbitrary groups and seating arrangements are examples of factors which are inherent in the educational setting and often contribute to problem behavior. As a first step in improving unsuccessful or inappropriate behavior, institutional variables should be evaluated and reduced. To appropriately respond to individual situations, all related variables in the educational setting which influence student behavior problems should be identified and considered when choosing appropriate interventions to facilitate a student's success. In order not to overlook any historical or contemporary determinants of behavior, other variables to consider are vision, hearing, general health, nutrition, and family case history.

The goals and objectives in this manual were developed to serve as examples which may be used in writing IEPs. Criteria for measuring the success of the student's attainment of the goals and objectives must be determined by those professional educators and parents who are aware of the student's current abilities and program recommendations.

Interventions may be chosen by a team of professionals, a special educator in a self-contained class or functioning in a resource or consultant capacity, or by a regular education teacher. The interventions have been found appropriate for special education, as well as regular education classroom environments.

Use of the same interventions in all settings by all teachers and instructional personnel working with the student facilitates the likelihood of student success in the educational environment. The interventions included in this manual are appropriate for all educational environments and lend themselves particularly well to creating continuity across all the educational settings in which the student functions.

II. Goals, Objectives, and Interventions

1 Has difficulty asking for assistance or clarification, when necessary, after receiving directions and/or attempting work independently

Goal:

1. The student will ask for assistance when appropriate.

Objectives:

- 1. The student will determine when assistance is required in _____ out of _____ trials.
- 2. The student will ask questions in order to obtain additional information during structured classroom activities in _____ out of _____ trials.
- 3. The student will ask questions in order to obtain additional information during everyday activities in _____ out of _____ trials.
- 4. The student will demonstrate the ability to determine if the answer he/she received to a question is adequate with _____% accuracy.
- 5. The student will demonstrate the ability to ask a question on _____out of _____ trials.
- 6. The student will ask for assistance during structured classroom time _____ out of _____ trials.
- 7. The student will ask for assistance during everyday activities on _____ out of _____ trials.
- 8. The student will ask for assistance only when necessary when performing tasks on _____ out of _____ trials.

Interventions:

1. Reinforce the student for seeking assistance rather than remaining inactive: (a) give the student a tangible reward (e.g., classroom privileges, line leading, passing out materials, five minutes free time, etc.) or (b) give the student an intangible reward (e.g., praise, handshake, smile, etc.).

2. Reinforce the student for performing assignments independently.

3. Speak to the student to explain (a) what he/she is doing wrong (e.g., sitting and waiting doing nothing, etc.) and (b) what he/she should be doing (e.g., beginning an activity as lang for assistance if necessary, etc.).

- **4.** Establish classroom rules:
 - Work on-task.
 - Work quietly.
 - Request assistance when needed.
 - Remain in your seat.
 - Finish task.
 - Meet task expectations.

Review rules often. Reinforce students for following the rules.

5. Reinforce those students in the classroom who find things to do, remain active, ask for assistance, etc.

t an hile, as- **6.** Reinforce the student for seeking assistance when appropriate based on the number of times he/she can be successful. As the student derno istrates succes, gradually increase the number of times required for reinforcement.

Write a contract with the student specifying what behavior is expected (e.g., seeking assistance when needed, etc.) and what reinforcement will be made available when the terms of the contract have been met.

8. Communicate with the parents (e.g., notes home, phone calls, etc.) to share information concerning the student's progress. The parents may reinforce the student at home for remaining active and seeking assistance at school.

9. Choose a peer to model seeking assistance when appropriate for the student.

BEHAVIOR CHECKLIST

		Date:					
Name o	f student:		Birthdate	e: A	ge:	Gender	:
School:						Grade:	
City: _		State:	(Observed by: _			
Observe Length	er's position: of time each day with stu	udent: (hours) (m	Studen inutes)	t known to obs	server:	(from)	(to)
1	TO OBSERVER: Check each b	ehavior you have obse	rved the stu	dent demonstra	te during t	the past mo	nth.
	ACADEMIC PERFOR FUNCTIONAL ACAD		11.	Rushes throu with little or quality, or ne	no regard		
1.	Has difficulty asking for clarification, when neor receiving directions ar work independently	cessary, after	12.	Does not com specified time	plete ass e period	-	
2.		or assignments	13.	beginning tas	sks ovy direct	ions, writte	en or
3.	a routine	Ch	15.	verbal, relate	d to acad ain on-ta	lemic tasks	5
4.	behavior in an academ	ic group secting	16.	Fails to comp and return th	lete hom		gnments
6.	or tasks Begins an assignment	er activity before	17.	Refuses or fail assignments			5
	receiving or reading or or instructions or rails or instructions	mplete directions to follow directions		Does not wait from an instru	uctor	-	
7.	Blurts out answers wit on	hout being called		Performs clas tasks at a fail	ing level		
8.	Cheats		20.	Performs dail homework at	· · · · · ·		
9.	during the time provid	21.	Does not make the most appropriate decisions or choices based on information available and a consideration of probable				
10 .	 Does not complete ass least minimal accuracy 			outcomes	a consia		probable
Copyright Hawthorne	t © 2004 11/06 e Educational Services, Inc.	No part of this publication electronic or mechanical and retrieval system, wi	l, including pl	notocopying, recor	ding, or by	any informat	
	It is your responsibility as a pro any reproduction of this for						

color, it was illegally reproduced. You are not permitted to complete or use any reproduced form. Hawthorne Educational Services, Inc., will pay a reward of \$100.00 for actionable evidence of illegal copying or faxing.

(800) 542-1673